

## **Patient Cancellation & No Show Policy**

In order to provide you with the best care possible, we ask that you make every effort to keep your scheduled appointments and arrive in a timely manner.

If you need to reschedule or cancel an appointment, we require a minimum of 24hrs notice. Please call the office at 856-802-6888.

“No shows” or last minute cancellations also leave empty appointment times, as well as other patients waiting to receive medical care. For that reason, clients that do not honor their appointments will be charged a cancellation fee as follows:

### **Less than 24hrs notice & No Show**

**\$100.00 for Physicians will be charged.**

**50.00 for Acupuncturists will be charged.**

We realize that on a rare occasion, emergencies may arise and we will address these situations with you at that time.

We thank you for working with us to ensure services are provided to you in the best possible way.

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### **Acknowledgement of Cancellation & No Show Policy**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_